



IJIS Institute

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January 18, 2011

David Carabin
Director
Boston Region Intelligence Center
One Schroeder Plaza
Boston, MA 02120

Dear Director Carabin:

The U.S. Department of Justice, Bureau of Justice Assistance, provided funds through grant number 2008-DD-BX-K008 to the IJIS Institute for the Nationwide Suspicious Activity Reporting (SAR) Initiative (NSI) Project. As specified in the *National Strategy for Information Sharing*, the *National Criminal Intelligence Sharing Plan*, the *Fusion Center Guidelines*, and the *Baseline Capabilities for State and Major Urban Area Fusion Centers*, state and local law enforcement agencies have a critical role as they continue to protect our communities daily by observing suspicious behaviors of individuals who may be intent on doing harm. The NSI is a unified, national effort to gather, analyze, and share suspicious activity information that may have terrorism implications. To facilitate Boston Region Intelligence Center's (BRIC) participation in this project, IJIS coordinated the purchase and delivery of the equipment listed in Exhibit 1 (enclosed) to BRIC.

The purpose of this letter is to affirm that IJIS provided equipment and software acquisition specified in Exhibit 1 as well as necessary NSI implementation services paid for from a federal grant award received by IJIS for performance of activities related to the NSI project, grant number 2008-DD-BX-K008.

It is agreed as follows:

- 1) Federal grant funds have been authorized to be paid for the purposes specified in this letter.
- 2) The Bureau of Justice Assistance provided these grant funds to IJIS to pay for the acquisition of equipment and associated operating and database software in the amount of \$25,687.98 outlined in Exhibit 1 below. IJIS coordinated funding for the acquisition of equipment and software required to participate in the NSI project.
- 3) Funding for equipment, software, and related warranty programs facilitated participation in the NSI project.
- 4) Boston Region Intelligence Center will provide IJIS with documentation requested by IJIS necessary for IJIS to conform to Grant requirements.
- 5) All financial transactions conducted under this effort are in compliance with applicable federal Office of Management and Budget (OMB) circulars and federal financial guidelines, rules, and regulations.

- 6) Boston Region Intelligence Center is the owner of the acquired equipment and software described in Exhibit 1, as specified in applicable federal OMB circulars, and will provide for insurance, maintenance, repair, inventorying, and other requirements, as appropriate and not included in the equipment and software warranty coverage as listed in Exhibit 1.
- 7) As specified in federal OMB circulars and other regulations, the Boston Region Intelligence Center must maintain pertinent records of expenditures paid by IJIS pursuant to this letter for fiscal monitoring purposes and make them available to IJIS, the U.S. Department of Justice, the Office of the Comptroller, the Office of the Chief Financial Officer, and their authorized representatives.

The active involvement of your agency is critical to the overall success of the NSI and will also result in the continued development of promising practices and lessons learned for state, local, tribal, and federal agencies in the implementation of the NSI.

We look forward to continuing to work with you on the NSI Project.

Sincerely,



Don Sutherland
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Enclosure: Exhibit 1

Exhibit 1

Listed below are the items purchased by the IJIS Institute and delivered to the Boston Region Intelligence Center (BRIC) to facilitate BRIC's participation in the NSI Project.

Item/Serial Number	Description
HP DL-380 G5/USE908N4M5 HP DL-360 G5/USE908N4P9	Application Server, Database Server, Windows OS and MS-SQL software, Cisco Router, Warranty Support